



Stratford High School Board

Minutes of Board meeting

Tuesday 26 March, 2024

Present:	Cameron Stone, Jason Loveridge, Wendy Single, Brendon Gernhoefer, Matthew McCallum, Brad Gibbons, Dan Kerr.
Late:	Carl Triggs
In Attendance:	Amanda Hill
Apologies:	Jane Tobin

Visitor's Report	Denise Kay - Physical Education Department

Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Matthew McCallum	N			
Jason Loveridge	N			
Wendy Single	N			
Carl Triggs	N			
Jane Tobin	N/A			
Brendon Gernhoefer	N			

Visitors Report: Denise Kay, PE HoD	Had a tramp up the mountain for the last few days. Shocking weather but a great experience. Took 12 students, a really amazing group. They were extremely polite and considerate. Georgia, new teacher – really good too. Just got right on in it. Analysis of marks – they don't look great. Looking at consistency within the junior level, so some moderation will be done. Senior students who hand things in generally get good marks. Have broken assessments up into chunk sizes. Students are expecting to get marks from practical, but that isn't how it is set up. Trends – we seem to be about the same as previous years. Summer school is available and used for some students to complete their credits. A lot of teamwork activities. They are getting valuable experiences doing these activities. Also running an event – tough girl, tough guy. No prerequisites to enter PE. Outdoor Ed also doesn't have prerequisites. 2024 Department Goals are to consider curriculum continuity and consistency across PE and OED. To consider strategies in department meetings for 'at risk' students – particularly Male and Māori. Trying to do 1 trip every term Year 11: 'Flying the Plane as they build it'. – with new curriculum changes coming in. Year 12 Relay for life was used for how it impacts New Zealand Society. Orientation and heading to the Rotorua Tough Girl, Tough Guy. Year 13 Safety management, running an event and leadership skills. Netball Tour Looking at reintroducing the Australian tour this year. (Gold Coast) International netball festival. Vicki Millar NZ based and they organise tours.
---	--

	Looking for approval from the Board. Would be looking at around \$4000 per person. Would be doing some fundraising for this.
--	--

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Stone</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Quote for hospitality sink – Brad talking to Robyn about this. Health and Safety – Next step is to present to the Board and the Staff and then start some PD on this. (Possibly term 2). Discussions had with departments regarding going over their set budgets. What processes have been put in place to stop future over-spending? Every month they get a print out about what they have left. The finance committee is going to keep an eye on this spending too. Cam will communicate to them when their budget is running low. Property – lights for the sign. Rick is coming in the holidays so he will price it up then. It will be on a sensor that turns on when it starts getting dark and then turns itself off. Houses sold – no money has been seen as yet. Will keep an eye on the 5YA in case it gets put into there. Van – running late with the delivery. We need to start pushing for this.

Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Gernhoefer</i>	<i>On Teams</i> Attendance is improving this year – our goal is 90% Twice a term attendance snap shot. Midnight last night we got our staffing. We got 1.2 staffing which is awesome. That should give us another staff member and help alleviate the bigger classes around the school. The space to put these classes will be the issue. 2023 leavers' information. 121 leavers throughout that year. 6 special needs, 29 left without level 1. Some from AE, an international student, year 10 students, some build a house students. 19 left with only level 1. 31 left with level 2 and the rest left with level 3. Level 1 – it's been a bit of a joke with the new curriculum. We have been given the overview of what the assessments look like. Everyone does 4 standards. All students will be bombarded at the same time for these assessments. Michael has made an assessment calendar. Term 3 for Level 1 is pretty significant. Five lines for next year. Puawai project will be line six – Would get some credits in this line. This is still being discussed. Proposed that maths and English not be mandatory unless they don't have their literacy and numeracy. Having nothing compulsory gives students more options. If you want to go to university you would have to do specific subjects. But if not wanting this, want to go farming etc... can have greater options to choose from to help with their career and help to engage them more. The biggest issue with education is with lack of engagement. We have to start thinking outside the box. Final decisions still haven't been made.
---	---



<i>Motion Stone that we purchase new ovens for the cooking room. CARRIED All</i> <i>Motion Stone that he purchase a new mobile phone using his welfare fund. CARRIED All</i> <i>Motion Stone that funding be applied for from Toi innovation fund and TET funding for the junior tech room. CARRIED All</i>	Saw 3 schools in Auckland about ESOL. We feel that what we've set up here is really good. We are proud of where we are at. Michael is doing a qualification for ESOL. NCEA results – Level 1, we are up 5% on the National Average. Level 2 – below, Level 3 we are also above the National average, as is our university entrance. Since 2016 this is the best result we have had. We should be really proud of this. Nationwide trending down and we are trending up. Health and Safety – Lorraine Kelson broke a finger – something in the shed fell on it. Build a house – 2 broken fingers. Student also got finger stuck in the magnet eye. Wendy had an oven door blow out today. 2008 the ovens were put in. Having problems with them. Dan Martin has been fixing them. Wendy is getting quotes. Looking at \$1100 – \$1600 per oven. This includes the install and removal. Meeting with the ministry as we are at 90% capacity – to see if we are able to get another classroom.
--	---

Student Report: Matthew McCallum <i>Moved McCallum that the student report is received. Seconded Gernhoefer</i>	Year 9's all spent a day at TOPEC with their form classes. Year 12's went to Inglewood TET for a free RYDA workshop where they learned driver safety skills. We had school photos on the 18th of March. Accepted Year 12's have started their peer mediation training. School Triathlon was held on the 21 March. Lots of juniors participated in this, but not too many seniors. Students would like more outdoor equipment to play on. Pull up bars, dip bars – Outdoor fitness equipment. <i>Students to come back to us with some of their ideas. Matthew to collect student voice on this.</i> Drinking fountain – can the one in the stadium be fixed please – Brad to look into this.
--	---

Staff Report: Dan Kerr <i>Moved Kerr that the staff report is received. Seconded Gernhoefer</i>	<i>On Teams</i> Happy with the atmosphere of the students. Year 13 students helping out with sports. Seems to be more happening. Wellness appreciation – few staff mentioned that they have felt supported due to understanding that has been shown. Relay for life, creative camp etc... have felt a lot more positive around the process of this. PD – digitalisation and use of Teams. Some are working through this. Interviews and PUM coming up Gender neutral language – have appreciation the consultation thus far. Can you please thank the Board for giving students second chances after being suspended and being supportive of these students. Principal job description has been asked for. Teacher descriptions have been asked to be checked. When Cameron arrived he designed a new teacher job description as the old ones were over 20 years old. Feedback taken from staff and then was used to create new form. Confidential Job description has been set by the Board for the Principal.
--	---

Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them.	<i>On Teams</i> Drama Room – no shelving, cupboard etc... for any props, costumes. Used to be a leak in the back storage area, but there is damage due to this. Was asking if we could do some painting and shelving etc... to get this tidied up. Get quotes from office furniture. Brad to touch base with Heidi. Ramps for Wheelchair – Cam to get someone in to check specifications.
---	--

Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Single</i> <i>Motion Stone to do some renovating in the Drama room. CARRIED All</i>	B Block – really old. Rooms will be redone, but the hallway is a real eyesore. Get a quote for the entire hallway. This will tidy the place up. Looking at \$70 –\$80 grand. B3 and down to the music room. 5YA being used for the rooms. Brad to get quotes on this.
Health and Safety: Jane Tobin	<i>No meeting and Jane absent</i>
Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Stone</i>	Car has gone through our fence into the Horticultural section. This need to be fixed up. Do we have insurance for this? Big trees need to go from there too. Brad has temporary fencing to put there. Careers room – Brad will meet with Karen and Viv for upstairs in the library. Neil to check the radiator to see if it's enough for heating. Windows need to be looked at too. Neil is looking at wheelchair ramps to get into the Shakespeare Suite. Looking at about \$1800 for this. Fire hydrants need covers for the taps to stop these being turned on. Brad to get this done. C Block has been signed off. Nurse's room – Mel has moved out all the books. B Block toilet doors – opening out into the hall. Done for fire safety purposes.
Farm: Jason Loveridge <i>Moved Loveridge that the farm report is received. Seconded Gernhoefer</i>	Agricultural Programme Development Plan To go and look at other schools to see how they are set up and then come back and plan. Lots of decisions to be made. Block courses, 1 hour a day, 2 days a week, how many students etc... Week 8 term 2 – expo – have a site to promote this. Need to know how this works alongside the Ag students. Still lots to think about.
Application for Funding	<i>Motion Stone that funding be applied for from Toi innovation fund and TET funding for the junior tech room. CARRIED All</i>

Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
5 March	School Docs	Updates
5 March	Taranaki Regional Council	Proposed compliance monitoring programme.
25 March	G Pedemonte	Request for leave

Outwards Correspondence

Date	Name	Regarding
28 Feb	L. Kelson	Leave request
28 Feb	D. Rawlinson	Leave request
28 Feb	C. Dennis	Board Vacancy

General Business:

Ostler's Turst - \$27,000. \$7000 for horticultural section, glass houses etc... \$20,000 to support getting someone, for 3 years (\$20,000 per year for 3 years) Meeting with Jodie and Fiona so we can work together for a community garden. We will call the section 'Ostler's Trust Horticultural Block'. They would like to be involved in the whole process too. Vision for more students to work with the person in the afternoon when becoming disengaged.

Ephraim Ingram has brought up about Lavalavas for uniform. Black Lavalava accepted. Ephraim to start leading this and to think about having it as part of our uniform next year.
 Different Hoodies- before school okay, but once in Form, needs to be removed.
 Plain Black Puffer jackets also accepted.
 Council Letter – regarding pool compliance to let the chlorinated water into the river. Jason to follow this up.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
Meeting closure: Preparation for next meeting	

Meeting closed at 8.57pm

Motions from the meeting:

Moved Loveridge/All that the minutes of the meeting of are approved. Seconded Stone
Moved Stone that the Principal's report is accepted. Seconded Gernhoefer
Motion Stone that we purchase new ovens for the cooking room. CARRIED All
Motion Stone that he purchase a new mobile phone using his welfare fund. CARRIED All
Motion Stone that funding be applied for from Toi innovation fund and TET funding for the Junior Tech Room. CARRIED All
Moved McCallum that the student report is received. Seconded Gernhoefer
Moved Kerr that the staff report is received. Seconded Gernhoefer
Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Single
Motion Stone to do some renovating in the Drama room. CARRIED All
Moved Gibbons that the property report is received. Seconded Stone
Moved Loveridge that the farm report is received. Seconded Gernhoefer

Signed:

Board Chair:



Date:

23/04/24