



Stratford High School Board

Minutes of Board meeting

Tuesday 23 April, 2024

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Brendon Gernhoefer, Matthew McCallum, Dan Kerr.
Late:	Wendy Single, Brad Gibbons
In Attendance:	Amanda Hill
Apologies:	Carl Triggs

Visitor's Report	None due to holidays
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Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Matthew McCallum	N			
Jason Loveridge	N			
Wendy Single	N			
Carl Triggs	-			
Jane Tobin	N			
Brendon Gernhoefer	N			

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gernhoefer.</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Health and Safety next steps – no meeting held yet. Carl to give update on van – still having issues with its delivery. Ovens in Home Ec room – 3 have been replaced. Dimmocks have come in and done this. Will replace another 3 next year. (9 ovens in total). Drinking Fountains – All working. Stadium one was looked at today and hopefully fixed. Feedback re: job descriptions. This went through branch meeting, PPTA and the field officer. Joe is sorting these out now ready for delivery in the first week of term. Drama room updates – Cam has spoken with Heidi, plan is there and will probably be worked on during the next holidays. Ostler's Trust – on Cam's to do list. Pool Compliance – yet to be followed up. Wanting Council rep to come in to present to us one meeting.

Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Gernhoefer.</i>	On Teams Attendance is going really well. Biggest shift has been with the Deans team focussing on attendance which has helped, connecting with whanau has also helped. Two enrolments today. Biggest pressure point is with level 1 with the digital submissions. Overseeing and managing this is a big job. Systems nationwide haven't been able to handle the literacy and numeracy. Cathy Quigan has been working with us. It is the right way forward, it just needs to be managed well.
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<i>Motion Stone that \$10,000 be spent to purchase tablets (to replace use of phones in classrooms). CARRIED All</i>	There are 4 assessments at level 1 across the nation. This is very stressful on students and staff. Lots of work going on behind the scene to make this work. Only given details a little over a month ago. Farm Academy – seeing some farms so we can get some ideas to manage correctly. Audit on devices -151 of our students do not own a device. COWs – A loan system will be run from the library and the student will have it for the day. They will then be handed out during form time. This will be started Term 2. We have 100 devices. Trialling this to see how it goes. We may need to purchase more. 284 said they had a device and 120 said they had one, but didn't bring it in. These school devices will only be handed out to students who do not own a device. Might be able to give the students the same computer each time using a barcode – looking into this. We are transitioning here to get staff and students more confident to use devices. Ryda road safety training – funding application regarding training. Thanked us for the presentation and also for the great behaviour of our students. Careers room is finished and they will be moving in. Other room – radiator leak. Nick saw this and this has been isolated, needs to be fixed. Waiting area has been built for the Nurse's station. This has been painted and should be ready to go by Monday. Leak – A block roof with skylights. Pelorus Trust application – this was declined. Can Cam have \$10,000 to purchase tablets (to replace use of phones in classrooms). Will apply for the Nurse budget – Toko Lion's – will be applying there. Denise's talk follow on – Netball trips – Need to look at this through a sports lens – Not just Netball and not just Australia. The islands are a place to visit where they could also volunteer for a day or 2 in the community where it is needed. Will put this out to parents too.
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Student Report: Matthew McCallum <i>Moved McCallum that the student report is received. Seconded Gernhoefer.</i>	<i>On Teams</i> Parent-Teacher interviews were held. Anzac wreath making was today. Getting ready for the service this Thursday morning. No enquiries this term
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Staff Report: Dan Kerr	Nothing for this meeting.
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Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Loveridge.</i>	<i>On Teams</i> A few queried payments. Furniture – this has turned up today. Riggs and things – Metal Work. Caretaker shed – should be using money from the houses. Still waiting to go through the process, Cam will follow up on this. Whare – needs to be updated – a design to reflect its cultural purpose. Have discussions with Makere etc... who use the space to come up with these ideas.
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Health and Safety: Jane Tobin	No meeting has been held.
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Gernhoefer</i>	A local programme for maintenance property- contracted to look after your school approached us to see if we could use their services. We are currently in a good place with spraying and painting also with Brad helping out, Neil also, we do not need this – would just create an extra cost. Plans for rental property? Tenant is moving out. To go in and check and then sign off for the repair work. Not sure yet where he will be dropping off the keys. Demolish existing shed and then fully enclosed 9 by 9 for van and trailer and the caretaker's area will be partitioned so no grinding dust etc...
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Application for Funding	Toko Lion's – application here to help with School Nurse budget.
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Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
April	School Docs	Updates

Outwards Correspondence

Date	Name	Regarding
26 March	G Pendemente	Leave Request

General Business:

Sink in hospitality room – Adding in another sink to help with flow of students.
Outdoor equipment for the students – Matthew to put out survey to students to see what they want for equipment to use in Summer and Winter.
T1, T2, A5, A6 and Stadium are open during the winter terms during lunch breaks. Activities also held in the library frequently. Singing club, drama club...
Year 13 lounge – Heidi manages this. We haven't heard anything about it so far this year.
Ramp for Shakespeare Suite – have to wait for the funding for this before it can go ahead.
Quote for B Block / Cleland Block– Tuesday or Wednesday next week for quotes. Would also like Dan's room finished.
Hydrant tap covers – still getting these made and then will be put in.
Training \$5000 (PD) Have had our first application.
School master card is sitting on Jason's personal banking. TSB has been requested for this removal.
Cam and Jason met with the Ministry and have found that most schools in Taranaki, apart from 2, are close to maximum students. Ministry is trying to push an enrolment scheme. Nobody wants this. Don't need students here who don't want to be here. They need to make a choice which is right for them.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
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Meeting closure: Preparation for next meeting	
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Meeting closed at 7.33pm

Motions from the meeting:

Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gernhoefer.

Moved Stone that the Principal's report is accepted. Seconded Gernhoefer.

Motion Stone that \$10,000 be spent to purchase tablets (to replace use of phones in classrooms). CARRIED All

Moved McCallum that the student report is received. Seconded Gernhoefer.

Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Loveridge.

Moved Gibbons that the property report is received. Seconded Gernhoefer

Signed:

Board Chair: _____



Date: _____

28/05/24