



Stratford High School Board

Minutes of Board meeting

Tuesday 25 June, 2024

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Brendon Gernhoefer, Matthew McCallum, Brad Gibbons, Carl Triggs, Dan Kerr.
Late:	
In Attendance:	Amanda Hill
Apologies:	Wendy Single

Visitor's Report	Richard Armond – Science Department
	Met with ERO – main concern are that the science standards don't have any real science in them. New curriculum doesn't have physics, bio or chemistry. It doesn't have the foundation knowledge that they need in Level 1. Pathway from year 9 and 10 – have had to drop this because of the new modules. In choosing 1 module they miss a lot of the foundation knowledge. Would need 2 modules in year 10 to get them ready for Level 1. This has been a real challenge to get the foundation knowledge covered. Cell biology is done here, but not many other schools. This has been positive with the students. IT – work places are moving this way and we are trialling a lot of IT platforms. Devices are often not charged, can't log on, screen changed by other students. Can sometimes take up to 15mins to get them logged on. Some students still not even checking them out of the library. Still teething problems here. Education Perfect platform is great. Sets of slides starting with their objectives, self-marked, video clips etc... Encouraging students to use these for homework and for extra understanding. Parents are being notified about this so they know that there is homework. Feedback is that parents are making them do this work at home. Teams have assignments set for them. Big skills gap here with using word. Might need work on this in year 9. KAMAR – some staff aren't aware of how to use it correctly. Still training and having PD. Use it to email home using set forms etc... School is doing PD with this. We will still be growing with this use for the next couple of years. Teams in the staff area – there are lots of 'how to dos' which are useful. How are Level 1's tracking this year? Hard to tell currently, but internals are finished and we are getting help with marking these. Exemplars aren't matching the tasks. These are being moderated, so this will help a little. ERO are aware that this is not being communicated well. These standards make it harder to track students throughout the year. The challenge is to get the students to complete their level 1 credits before next year. There is a drop throughout the country with Level 1 due to the new standards. The only way forward is that they start working towards it at year 12. Could do a combo year. They will have to target it the following year. Critical information was very late and we were still expected to deliver the programme. NZQA liaison person was also negative about this set up.

Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Matthew McCallum	N			
Jason Loveridge	N			
Wendy Single	-			
Carl Triggs	N			
Jane Tobin	N			
Brendon Gernhoefer	N			

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gibbons</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
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Matters Arising:	Ian's presentation – Guy coming in to check out the updates for the compressor. Extractor system will be looked at in the holidays. CNC Router will be expensive – looking at \$100,000 - \$60,000. School Nurse Curtains – To be done in the holidays – have been measured up. Resolution was signed by Cam for Philippa.
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Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Loveridge</i>	<i>On Teams</i> There are some really cool and practical things going on around at school currently. Junior and Senior market day and year 9 module working towards a caravan type meal. The presentation and process with this has been awesome. Roll – AE now has space due to students moving on. Spaces for 2 more students. Credits – Summer school was to support senior students when the exams are on. Summer school will now be difficult with the new changes. 26.4 credits is looking good, however, a high percentage of our students credit is through numeracy and literacy. Standards are yet to come in. Level 1 is going to take a hit across the country. They are chasing 60 other credits that aren't numeracy and literacy. Can only get these credits through an exam. Year 10 English class visited Massey Uni and came back buzzing about wanting to go to Uni. Barista Course went really well too. Some great hands on for students has been happening. Lockdown – was a great practice. Learnt a lot. We are meant to do one a year as a practice. Police Vetting – if someone is new to school, they can now not start until the vetting process has been completed. Volunteer's legally do not need this, but can be set by the Board. Overnight stays must be vetted. Property – Farm – met around taking 10 acres, Dairy Trust. Lease agreement comes up in June. Needing to consider the rest of the farm or potentially have to sell or take it over ourselves. This will be discussed, may need a lawyer to help with this. If it does go down this track are we willing to sell part of the farm? We firstly need to know where this money goes. The Dairy Trust needs our farm. School holidays, weekends, farm management still needs to be considered. We would be looking at having to employ someone as it would be too big for just an Ag teacher and students. Could it be like an alternative education system – land based training? Dairy Trust could still be used as an educator. Will be discussing this with Gordon. Te Rangimarie – Restraint used - paperwork noted. Delegations – looking at anything under \$5000 Cam can approve. Fixed assets \$5000 as well. Transfer of money between board check and term deposit– period longer of 12months. How much can Cam approve without the Board's say so? This would have to come to the Board above \$1000. Running expenses are a separate issue: eg: Janko.
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Student Report: Matthew McCallum <i>Moved McCallum that the student report is received. Seconded Gernhoefer</i>	<i>On Teams</i> 7/06 Junior Market Day – Commerce School Students set up in the hall to sell their goods. 12/06 Variety Concert – a great event with many students attending. This was one of the best so far. 21/06 Senior Market Day – As juniors above Outdoor/Break time Equipment Survey – Draft completed, yet to be finalised, will be ready by the next meeting. What do you do during break time and what equipment would you like to see in the breaks were some of the questions asked.
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Staff Report: Dan Kerr <i>Moved Kerr that the staff report is received. Seconded Gerhoefer</i>	<i>On Teams</i> Lots happening and staff proud of student effort, school successes and the progress made with community involvement and cultural development. The school environment is still mostly positive. Wellness – there has been an appreciation of support, especially with the school's willingness to let teachers use spare relieving time for catching up on various admin functions. ToD was helpful and appreciated.
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	Gender Neutral Language – Thinking about where to from here. Discussed getting student voice. Feedback – Electives – extra pressure around planning things for this. Extra/on top of their general work. Reporting – possible changes here? Weekly, fortnightly or monthly reporting to give 'real time' look at student progress. 10 day timetable issues with gaps between classes especially if there has been a 3 day weekend. BYOD issues – recently there are a lot more students asking to come and change their computers during the day because of lack of charge. (We are aware of these issues.)
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Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Gernhoefer that the Board approve the payment of the accounts.</i> <i>Seconded Gibbons</i>	<i>On Teams</i> Bank staffing currently underused – which we don't get back. This has been due to advertised positions not being replied to. Year 9 TOPEC – \$2100 over from parents not paying. It's a compulsory trip, but not all go. Year 10 TOPEC was fine. Payments still coming in, but will still run at a loss. Health and Safety – Over budget due to Test and Tag increase. School House Repairs and Maintenance. Payments noted: Egmont Plumbing. Lots of jobs around the school at the moment. Janko Computers – for new tablets. PJ Safety – for Health and Safety Course. Copyright licences.
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Health and Safety: Jane Tobin	No meeting yet.
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Gernhoefer</i>	Boiler was broken in the gym. Savvy Gas had a look at this for a quote. Egmont quoted \$10,000 cheaper. Contacted Ministry and this cost should be covered by them due to the heating. Ministry will make the decision on which quote to use. South side of B Block – heaters \$279 each. \$49 a month to run each if going full time. They will be on a thermostat. They just screw on the wall and plug in. We were looking at purchasing 6 of these. Brad will order these and get them in over the holidays. Fire upgrade – quote for fire wall – will cost about \$5000. Fire Hydrant covers to be done down the passage. Meeting with Heidi re: Shakespeare Suite. House – bathroom and gib stopping being done. Carpet being done over the holidays. Should be able to move in on the second week of the holidays. Will also be sprayed for moss and mould. Section may need to be cleared also. Passage bottom of B Block to Music Room – carpeting. May need to get another quote to check the price. Not being done until Christmas, so have time to get another quote in. B Block corridor is first and then the Whare. Te Rangimarie – drop down, zip up plastic covers for around the deck. Still waiting for the house money to come in. Starting on internal access into T Zero over the holidays to Te Rangimarie. Stumps to be ground at the front of the school. Score Board being fixed in the holidays – just a small controller to be fixed. Received \$2,500 from Lion's which is great. Cash Deposit – This should be done by a staff member. Jo or Emma could be authorised for this. Cam to organise this authority for office staff.
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Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
5 June	M Young	Resignation
9 June	Lion's Club	Funding

Outwards Correspondence

Date	Name	Regarding
29 May	N Peck	Resignation Acceptance
29 May	J Bastin-Lindsay	Maternity Leave Acceptance

General Business:

Nurse has seen 88 students so far this term. There has been a fair bit of cost for setting up the area. She will be sending in a term report to the Board.

Sign writing is being sorted for the school van.

Well-being for the students has been the focus for the PD requests received. Both requests are well thought out and relevant for our students. All agreed that both PD applications should be approved.

Moved Triggs that both PD applications be accepted for payment, seconded Gibbons.

Inglewood High School Enrolment Scheme for proposed Home Zone. (Draft Received) There would be a natural overlap. There needs to be parental choice. Going to wait on the progress of this.

No AGM due to not having enough numbers.

Training for suspensions – masterclass.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
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Meeting closure: Preparation for next meeting	
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Meeting closed at 8.23pm

Motions from the meeting:

Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gibbons

Moved Stone that the Principal's report is accepted. Seconded Loveridge

Moved McCallum that the student report is received. Seconded Gernhoefer

Moved Kerr that the staff report is received. Seconded Gernhoefer

Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Gibbons

Moved Gibbons that the property report is received. Seconded Gernhoefer

Moved Triggs that both PD applications be accepted for payment, seconded Gibbons.

Signed:

Board Chair:

Date:

23/07/24