



Stratford High School Board

Minutes of Board meeting

Tuesday 26 November, 2024

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Wendy Single, Brendon Gernhoefer, Matthew McCallum, Brad Gibbons, Carl Triggs, Dan Kerr.
Late:	
In Attendance:	Amanda Hill
Apologies:	

Visitor's Report	Arts Department Nic Orr
	Assessment and moderation across all arts. We have very good moderation partnerships outside the school. Curriculum Document in general is pretty good. There is scope for developing some consistency. Learner needs are driving teaching which is a strength for our team. Culture – no formal goal this year but scaffolding, barriers and connection with whanau have helped here. Meeting all students needs as best they can – knowing the students in front of them has helped with this. Opportunities – concerts and competitions, drama production, art exhibitions etc... Production for next year – Mamma Mia – planning for this is underway. Biggest flop has been the choir and theatre sports. These just lost momentum. Theatre sports is an option next year. Trying to grow numbers and positive steps have been made. Relationships and change of staff have lifted the engagement. Completion rate of 100% for art. Art – big success is hand in rate- expectation is for the vast majority to pass. Identified junior students being below the curriculum level. Lots of progress to make. Big gaps in scaffolding with the seniors. A lot of work has been done for this, this year. Modules – changes in this department, but seem to be working well. Gives them the exposure to art. Exposure divided by quality learning – this is just the structure we have to work with. Gamifying learning, taking photos and using Photoshop . We do have issues with availability of resources. Drama – Year 11 has gone extremely well and a great culture in the classroom has been created. Some great leadership in the senior class and seen as part of the school culture. Looking at how to cover 'meaty' subjects carefully. Engage with it even if they don't agree with it. Modules – overall, really positive. Biggest thing with the modules is when the hall is used for exams and learning support needing the drama classes to move. This has a big impact on her modules and the delivery of them. Upsets the routine. There has been a lot of time where these disruptions have happened which is an unfair disruption on drama. How else could we do these to share the load of the disruptions? Resources are available on line and getting into animation. Music junior courses are working really well. Engagement and results have been great. Lots of progress in theory skills. Lots of engagement during lunchtimes as well. Results on the whole are pretty strong. Moving forward, year 11, some gone well, some not so much. Will be rebuilt. Need to upskill seniors – not just 'jamming' Tweaking a unit at a time – Very pleased with the course design. Lots of music technology being used. Lots of software available. Team use is going well. Year 9 – how much exposure have they been getting with the arts before Secondary school? Anecdotally it is mixed at best. Year 9 are seen as beginners. Some year 9's may have some limited access. Level of art in general is also not great. This does create challenges but positive steps are being taken. Transition conversations must be taken with primary schools to get year 7 & 8's up to speed. We could feed ideas to the primary teachers to help develop the skills. This could help fill the gap. Drama space – is there no other space? One base as there are lots of equipment. We do have a lack of space as we have many more students. Library could become a teaching space.

	This has been brought up with the CC's. Nothing has happened, but he will keep being the squeaky wheel. T1 & 2 could be a good space. Cam will discuss this. Appreciation of hall/tech upgrade. Thank you for this. Senior prize giving was so much better. Much better quality. This has been a big step forward. Nic to mark 'hot spots' on floor so covered points can be placed when doing the carpets.
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Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Matthew McCallum	N			
Jason Loveridge	N			
Wendy Single	N			
Carl Triggs	N			
Jane Tobin	N			
Brendon Gernhoefer	N			

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Stone.</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Hallway cameras are purchased and will go up in the holidays. Still waiting on coffee machine prices. Van – still waiting on hearing back from them. (\$47,000) Tow bar – this needs to go to New Plymouth at our cost. COF – is every 6 months and we need a staff member to be trained and do the exam. Trace is overseeing this, but this needs to be Neil. Meeting with Trace next week to discuss this. \$650 to get the tow bar back on. This was added on after the COF so was uncertified. The inspector has to check this for certification.

Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Triggs</i>	<i>On Teams</i> Year 11 – results will be down across the country but we are still looking pretty good. NCEA Level 1 – Will be keeping this as it is not replaced with a course. 29 students left last year with no level one – international students going back, some going to WITT. There is a significant jump from level 1 to level 2. Level 2 was outstanding this year. Literacy and numeracy at 73%. There will be approximately 170 kids for year 9 next year. Going to be a big roll. For our electives, with 650 students we can't fit all the students. 70 year 13's will have a study line instead. Friday, if you're a town student, you can go home early if you have a study last period. We just don't have enough staff – this is also using librarians and other staff. Study periods are not being utilised effectively. Doing the 5 lines and introducing Puawai will change the culture of the school. This will be communicated at the end of this year. Big numbers are creating timetable issues. We are working with this. Acknowledge Michael – electives and timetables, a lot of hard work and time has gone into these. Dirk – running exams seamlessly. He does an amazing job with this. Allanah – 2nd year as a senior leader. She is doing a superb job. We have seen a real change in how our Dean's team work and this is to do with the work Allanah is doing.
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	She is able to have courageous conversations with staff while keeping their mana and relationships. Attendance – low. We have a process and we need to follow this. Same students having the attendance issues generally. Emma in the office is doing an amazing job with this and prompting staff to look into some students attendance. Junior work day \$2500 earned. This has been put aside. Outdoor table tennis table or checkers. Creative pathways numbers will be down due to WITT issue. Only about 30% of our students going to Uni next year.
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Student Report: Matthew McCallum	<i>No report this month</i>
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Staff Report: Dan Kerr	<i>No report this month</i>
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Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received.	<i>No formal report.</i> Staffing was over. Have been under previously. This should be sorted by March. Ahead for our surplus, but B Block will be costly. Van will also take a large chunk. There are still some costs to come out, but we are sitting in a reasonable healthy position.
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Health and Safety: Jane Tobin <i>Moved Tobin that the Health and Safety report is received. Seconded Single</i>	<i>On Teams</i> Speed limits on road between Te Rangimarie and the main road. (No one has reported any near misses.) We need to have some common sense about being aware when cars are around. This needs to be communicated more. Could paint 'slow' between the speed bumps? Health and Safety – rough day support. Needs to be some personal responsibility for this. Hole in the basketball court which will be repaired. Next winter – lock the gate so cars don't wear it out. Turning right out of the driveway is still an issue. We need to move one of the buses down. Cam to discuss this. This will be roped off 3pm – 3.15pm.
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Gernhoefer</i>	Ministry are slow – 5YA signed off, but they did not put this through so shed and kitchen upgrade won't be done over the holidays. Getting a container for all the caretakers shed gear while shed being built. B block and carpet will be done over the holidays. Painting prices TPU and Koru Kindy – this will be done over the holidays – roof included. All the other buildings are all done. High school house \$18,000 including GST. This doesn't have to be painted during the holidays. Plexi pave – looking at a 1/3 of the price. Kitchen should be done between Terms 1 & 2. Whare – this needs to be looked at later down the track. Little jobs that need to be done – slamming doors. Door closes are old and need replacing. Lock down – lock doors from inside. \$35,000 on average for these replacements. A lot are going electric. Button on the computer to lock them, but a horrendous cost. A lot of our locks are at the end so we are going to have to look at something shortly. This needs to be a priority. This will be looked at next year and put into the budget.
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<i>Motion Triggs that Brad has permission to complete all the small 'fit it' jobs around the school during the school holidays. Carried All.</i>	We could just change the barrels changed on the locks. We are unable to change the exit sign in the library Main door needs to be replaced – waiting to hear back on prices. Around \$4000. Just 2 push out doors. We would also need 50 plus keys for it. We could just reset the barrel to use existing keys. T Block toilets, a wall smashed and piping is exposed. This needs to be put into Neil's booklet and then if he can't repair it, we will send it on to Brad. Kindy painting – Cam to check with Trace Jones why it is that we pay for their painting.
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Farm: Jason Loveridge	No report this month
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Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
31/10	D Gilgenberg	Resignation
5/11	P Jones	Resignation
15/11	L Young	Resignation
18/11	M Evans	Resignation
18/11	J Mondia	Resignation
21/11	R Campbell	Leave Request

Outwards Correspondence

Date	Name	Regarding
25 Oct	N Orr	Leave Request
25 Oct	A Hunger	Leave Request

General Business:

IRD number – no activity on the farm account. Cam will close this account as it is not being used. SILKS audit – \$13,000 – \$14000 for this. <i>Motion Stone to continue with SILKS for our Auditing. Carried All</i> TPU quote passed by Board – for purchase of calf and laptops.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
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Meeting closure:	
Preparation for next meeting	

Meeting closed at 8.18pm

Motions from the meeting:

Moved Loveridge/All that the minutes of the meeting of are approved. Seconded Stone.

Moved Stone that the Principal's report is accepted. Seconded Triggs

Moved Tobin that the Health and Safety report is received. Seconded Single

Moved Gibbons that the property report is received. Seconded Gernhoefer

Motion Triggs that Brad has permission to complete all the small 'fit it' jobs around the school during the school holidays. Carried All.

Signed:

Board Chair:



Date:

25/02/2025