



Stratford High School Board

Minutes of Board meeting

Tuesday 25 March, 2025

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Wendy Single, Brendon Gernhoefer, Matthew McCallum, Brad Gibbons, Carl Triggs.
Late:	
In Attendance:	Amanda Hill
Apologies:	Dan Kerr

Visitor's Report	English Department – Mel Visser
	Unable to attend this meeting.

Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N/A			
Matthew McCallum	N			
Jason Loveridge	N			
Wendy Single	N			
Carl Triggs	N			
Jane Tobin	N			
Brendon Gernhoefer	N			

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gernhoefer</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Still waiting for Cameras to go up in hall. Probably be done over the holidays. Suzie unable to find the farm account – <i>Amanda to find original letter to give to Suzie and Cam.</i> Hole by the basketball – grid to be covered.

Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Loveridge</i>	<i>On Teams</i> Biggest focus is within Puawai and Electives. There has been some outstanding practice. Feedback has been put to students to see if it's working and if it's meeting the set goals. Five year farm report – will be sent through – being taken to local businesses to try and get some sponsorship – boots, equipment and possibly some money. This space is really growing and the students are keen. AI has become a problem – chap gpt. All work must be completed by the student. Gifted and talented – what could it look like for us in SHS? Wakitipu – Meeting at this school as they seem to have the most organised programme. Consultations would then go to parents. We would like to have something in the curriculum in 2026. Low end learners have had a lot of work and effort and now we need to extend this to other students. We need a clear definition of what gifted and talented is. Staffing changes – we are struggling with relief. We have put an advert on seek – skilled staff on LAT or semi-retired. We have 5 people currently who look promising. This increases our relieving pool. We have an English teacher until the end of Term 2. Copper phone lines are becoming redundant – change-over is being made.
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<i>Motion Stone that we rescind Jo's letter of appointment as Returning Officer and employ Schooled to run the election. CARRIED All</i> <i>Motion Stone that a new fridge be purchased for the staffroom. CARRIED All</i>	Te Rangimarie - do we build on-site or built off-site and move it on? This will come down to costs. Looking at a minimum of three months. – Just worried about the noise if built on-site. Board Election Voting – Schooled – Jo has looked into options. Schooled would do all of the work and it would be electronic. Schooled also links with KAMAR. We would rescind her letter for appointment from 3rd March and board agrees to Schooled becoming our returning officer and do the election electronically. <i>Amanda to type up letter.</i> Staff fridge has died – New one to be purchased – would be plumbed in with staffroom upgrade – All Passed.
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Student Report: Matthew McCallum <i>Moved McCallum that the student report is received. Seconded Single.</i>	<i>On Teams</i> Lots of sports trials this month. Y9 TOPEC was this month. Had a Jingo fundraiser for Relay for Life School Triathlon was held. Relay for Life was held at Inglewood TET Slight protest of ball theme due to how close the votes were. Only 2 vote difference.
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Staff Report: Dan Kerr	<i>No report this month.</i>
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Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Single</i>	<i>On Teams</i> Text books - \$1000 – think this may be a typo. Last year it was \$10,000. <i>Cam will check this out.</i> Term deposits are maturing – 1 earning 5.50% and the other rolled over 4.20% for one year. Topec Yr9 acct – currently in credit \$4449. Topec Yr10 acct – currently in deficit \$3360 – have paid deposit Insurance – Van and buildings – van should possibly be coded to something else? Overseas tour. Policy for Overseas trips states that three adults would be covered: Nick, Suzie and Denise. Fundraising has been– Eltham reunion dinner, firewood, movie night, 10 week mystery AMP show, Guest speaker Irene Van Dyk, Licorice. Fundraising policy – Everybody who is going on the trip gets the fundraising. A parent has queried this. We need to remember that not everyone has access to help/time etc... Any personal fundraising would be for their child. The funding goes into the account and sits against Cam. Cash is recorded on KAMAR and then banked. We can see all the activity. All expenses go through these accounts with no cost to the school.
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Health and Safety: Jane Tobin <i>Moved Tobin that the Health and Safety report is received. Seconded Gernhoefer</i>	<i>On Teams</i> Meeting was held today. New incident forms designed by Dan Woodd. Toilet numbers were raised again. A survey to go out about using the library toilets. Form classes have been spoken to, Assembly they have been told also. Cam is out most lunchtimes and morning teas and has never seen this. Neil would like to see Brad on how to fix the slippery steps by the staff room. Lab tech really needs a fume hood. This needs to follow the process. HoD to bring this to Cam. Five reported incidences.
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Gernhoefer</i>	CNC machine in and just waiting to see if we put a window in there. It needs natural light. Kitchen will be delayed – September holidays. Only a priority 4. Coffee machine will be coming soon. Fridge will be brought in too. B Block Toilets – They do smell. Pretty grotty. Looking at \$12,000 per 1. Brad could do this September holidays. <i>Brad will get prices for all of this – painter, plumber etc...</i> School keys – still some confusion on what we do need. Warrant fixes will be done. Modifications to be made regarding wheelchair access around the school. Roof – canteen, admin and bus shelter. Brad will speak to Neil about the slippery steps out from the staff room.
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Farm: Jason Loveridge <i>Moved Loveridge that the farm report is received. Seconded Gernhoefer</i>	Sheep arrived for farm. Water troughs were put in. We have some outstanding support. We are getting the power from the road \$18,000. Will be in at end of April.
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Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
17 March	T Jackson	Leave Request

Outwards Correspondence

Date	Name	Regarding
25 Feb	D Rawlinson	Leave approval
25 Feb	R Hancock	Leave approval
25 Feb	C Jane	Leave approval
25 Feb	K Gracia	Leave approval
25 Feb	M Henare	Leave approval
25 Feb	S Rawles	Leave approval
25 Feb	T Moore	Leave approval

General Business:

School Tramps – Georgia now doing all of these – (all OED)
Feedback from an experienced PE instructor. It was acknowledged that she ran an outstanding programme.
Te Rangimarie request for PD – *Amanda to type up reply acknowledging its receipt and that it will be put forward at the end of Term 2 for the PD applications.*

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
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Meeting closure: Preparation for next meeting	
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Meeting closed at 8.09pm

Motions from the meeting:

Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gernhoefer

Moved Stone that the Principal's report is accepted. Seconded Loveridge

Motion Stone that we rescind Jo's letter of appointment as Returning Officer and employ Schooled to run the election.

CARRIED All

Motion Stone that a new fridge be purchased for the staffroom. CARRIED All

Moved McCallum that the student report is received. Seconded Single.

Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Single

Moved Tobin that the Health and Safety report is received. Seconded Gernhoefer

Moved Gibbons that the property report is received. Seconded Gernhoefer

Moved Loveridge that the farm report is received. Seconded Gernhoefer

Signed:

Board Chair:



Date:

29/04/25