



Stratford High School Board

Minutes of Board meeting

Tuesday 22 July, 2025

Present:	Cameron Stone, Jason Loveridge, Brendon Gernhoefer, Brad Gibbons, Carl Triggs.
Late:	
In Attendance:	Amanda Hill
Apologies:	Matthew McCallum, Dan Kerr & Jane Tobin

Visitor's Report	Richard Armond Science HoD
See notes	Very pleased with last years results, especially Level 1 with all the changes. Boys in particular have been a focus and have been brought up. We have been providing them with more support and keeping them on track. Level 2 were reasonably good, with Chemistry doing quite well. We currently have a Year 11 class who are looking forward to senior science classes. Physics had good results across the board and were higher than National average. We have had very stable staff and tailor the teaching towards the community. We also have high expectations. Our programme is tailored to meet university requirements which gives our students a chance to step up. Year 13 is a focus on university entrance and to make them into independent learners. Last years Year 13 had some 100% pass rates. This changes cohort to cohort. Annual review and goals – 3 main goals UDL – focus department wide. Given many different ways for the assessment. Promotion of science – have 4 projects going through. Road show came through this year – bad timing, so no real promotion. Had 90 students go through that. Careers notice board outside B3 – will be updated more often. Creates interest. NCEA Course – got moderation back and went really well. Got great results for externals also. New teacher is a really enthusiastic guy with good experience oversees teaching adults also. He is biologist, but doing junior science. First year teacher in New Zealand. A congratulations from Cam for the excellent results.

Declarations of Conflicts of Interest

Member				
Brad Gibbons				
Cameron Stone				
Dan Kerr	N/A			
Matthew McCallum	N/A			
Jason Loveridge				
Carl Triggs				
Jane Tobin	N/A			
Brendon Gernhoefer				

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gernhoefer</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Cleaners – have had some progress there. Daily, weekly, monthly, yearly checklists. Daily checklist has improved the service. Cover for the courts – letter send about the need and have been given next steps.

<i>Motion Stone that we update the fixed asset price to \$2000.</i> CARRIED <i>Gernhoefer, seconded</i> <i>Triggs</i>	Survey for pickle ball has been sent out by Matthew. Denise – finance report for her trip – will have something in the next meeting. Health and Safety – TOPEC review – had one meeting. Container – looking into this, will be around \$7000. Foundation for this has been set already. Hurdles are taking up room – Denise has been asked about these. Rest of the gear should fit in there. Power has been set up, but not the lights yet. Signage quotes – spoken with them, but still no meeting set up. Phone tag. Thoughts re: term deposit – stadium – no rush with this, wait until something comes up. TOPEC funding – still in discussion. Is on the next agenda. Road signs – still waiting on this. Fixed asset – can set it as what we want, school docs policy must reflect this change. <i>Cam to update school docs regarding fixed asset price change.</i>
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Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Gernhoefer</i>	<i>On Teams</i> Impact of 5 subjects instead of 6 in years 11 and 12. Have been watching this. Credit summary is ahead of last year. Numeracy and Literacy rates are also ahead at this point. It has narrowed their focus and also the assessment weight is less. Quality of the qualifications – If not passing the academic papers – can bring in short courses to earn credits so they can earn a qualification. Open evening was at the end of last term – always gets great comments and was a great night. Slightly less number of kids than last year, due to weather and sickness. Approximately 150 year 9's coming next year. It will be another large intake. We may need to push to 7 classes, but a lot to think about first. Got a great new Careers advisor. Aspirational thinking has been a focus. Pathways selection evening is upcoming. Refresh Health and Safety – have got feedback from staff. Always looking at worse case scenario and having t's crossed and i's dotted. Staff room upgrade still happening – quotes still being chased and a meeting next Wednesday. Will be carpet, curtains and furniture also. Projects are moving quickly and Louise is doing a really good job. Last meeting – lift in the hall – this unfortunately cannot be done. Puawai – with form teachers – has had mixed reviews. But is just its first year. The electives have been very successful. Teachers are teaching different lessons from their subjects.
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Student Report: Matthew McCallum	No report this month
Staff Report: Dan Kerr	No report this month



Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Stone</i>	<i>On Teams</i> We have received 53% of our income YTD We have spent 50% of our budget YTD Actual available funds at 30 June 2025 are \$1,125,867....looking good Bank staffing – Currently \$43,311 under used – Cam has confirmed this will be used by end of the year. Queries – Staff room supplies 110% over budget – reason – coffee supplies Senior Management expenses 117% over budget – Cam & Michael trip to Queenstown Security 193% over budget – This is due to number of call outs – A Block landing – Mouse issue was one. Keypad not working etc Overseas netball trip – Currently \$6,336 over budget – Funds still to come in Payments – Adventure Events Ltd - \$1050 – Matt Lash – 3-day trip for yr 12-13 Nikki Pindur beauty - \$3408 – TPU make-up artist NZ boards Ass - \$7328 – Licence renewal Stratford Mowers \$1047 – Mower repair New world \$9566 – Supplies have increased due to electives Netball Taranaki \$8355 – Fee to play
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Health and Safety: Jane Tobin	No report this month Dan Woodd filling in until SLT member allocated.
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Gernhoefer</i>	Pool empty – is leaking. There may be a corroded pipe. Will get a camera put down there to check it out. Changing rooms are looking great, just a bit of paint on the outside. This was done 6 years ago. The paint in the pool needs a redo too. May have to fill it in if the repair costs are too high. This will be investigated. We've got the new clear roof over the kindy. Foundations are ready for the new container. Staff room meeting will be next week – would like this done over the Xmas holidays. Toilet repairs – 3 to be done. Possibly putting vinyl up the walls. Brad getting a price for the next meeting. Could start these in the next holidays. Te Rangimarie – build a house on-site and then move it down so it can be operational by next January as a working classroom. The hall roof – some screws need to be tightened. New School Property Agency – doesn't impact any current plans. But 2026 they will be taking over. Planning, building and maintenance. Painting this summer – will be touched up around the school. Brad has inspected the school house. School house inspection was done 8th July by Brad. It's looking good.
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Farm: Jason Loveridge	No report this month. Sheep have been crutched.
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Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
25 June	MoE	Kahui Ako
25 June	School Doc	Updates
June	Silks Audit	Year ended Dec 2024

Outwards Correspondence

Date	Name	Regarding
24 June	L Albers	Resignation Acceptance

General Business:

SILKS Audit – completed and we did well. Suzie does a great job.
We need to do random checks on bank details – to make sure we have the correct accounts.
Learning support system – what is happening with that? Kahui Ako has been disestablished. The money still sits with Toko. We have 2 roles with this which will be disestablished. They get protected salary for another year which we will have to cover.
Removal of the old smoke alarms – Brad will be dealing with this. Still waiting on a price for this.
Immigration wage thresholds – anyone who is employed from overseas the wage must be \$30 minimum, but this has now gone up to \$33 or \$34 per hour. This will come in on 1st September.

Fundraising – pasta meals and chip fundraising – yes to go ahead.
Motion Stone to approve tournament week fundraising to include pasta (family sized ready meals) and chips.
CARRIED All

Election query – if you don't have children here, you can still stand.
Schools – Carl spoke with them about how the elections operate. Everything operated via a website.
Outgoing Board to go out and have a meal. Jason delegated Brad to organise this.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at</i> CARRIED All
Meeting closure: Preparation for next meeting	

Meeting closed at 8.26 pm

Motions from the meeting:

Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gernhoefer.
Motion Stone that we update the fixed asset price to \$2000. CARRIED Gernhoefer, seconded Triggs
Moved Stone that the Principal's report is accepted. Seconded Gernhoefer
Moved Gernhoefer that the Board approve the payment of the accounts. Seconded Stone
Motion Stone to approve tournament week fundraising to include pasta (family sized ready meals) and chips. CARRIED All
Moved Gibbons that the property report is received. Seconded Gernhoefer

Signed:

Board Chair:



Date:

25/08/25

