



Stratford High School Board

Minutes of Board meeting

Tuesday 30 September, 2025

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Carl Triggs, Riejanne Campbell, Greg Topless, Brent Watkins, Kate Machen and Brad Gibbons.
Late:	
In Attendance:	Amanda Hill
Apologies:	Lily Single

Visitor's Report	
	No report this month

Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Riejanne Campbell	N			
Greg Topless	N			
Jason Loveridge	N			
Carl Triggs	N			
Jane Tobin	N			
Brent Watkins	N			
Kate Machen	N			
Lily Single	N/A			

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Triggs</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Cleaners – getting better now. No need to change. Pickle Ball survey – yet to come. Pool – Camera was put down the pipe and this can be fixed. Going to poxy the bottom of the pipe. Only one rust spot. Re-keying has been done throughout the school. TPU to get snibs put on the doors for lock downs – still complies with the codes. Sewage Pump in TPU to be checked by the plumbers this week. Tops, pants and overalls are for the Ag Students have been purchased and should arrive shortly.

Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Watkins.</i>	<i>On Teams</i> Concerned about the roll out of new NCEA changes. 64% of year 9s this year came in quite low with literacy. Has been approved that schools have curriculum days – so schools can propose up to 4 days a year for TOD's. Cell phone Ban – has been a huge positive shift in classrooms regarding this. Taranaki Farming Lifestyles magazine – there is a two-page feature about our school farm. Back of B Block will have ramps for wheelchair use. Tenders have been put in for all ramps.
---	--

	Sabbatical applied for Cam – this has been accepted by the last Board. A 10 week block. Last week of term 3 and term 4. Focus on boys' achievement with extra focus on Maori boys. Study and looking at schools who are having success. Tyrer school scholarship – deciding on the all-round student. Four need to be picked. BOT scholarship – had exam for english, maths and social sciences – overall score. Give four to five out each year. Will get \$200 per year if achieving each year and meeting criteria. Four have been chosen for the latest round. TPU have opted in to the donation scheme. We have a Teen Parent Unit – separate with separate funding pool. But finances run through us and are on-site. We also look after their buildings. Alternative Education Programme – this is run in town, and we get some funding for this for students not coping in Mainstream. We have a trained teacher in there with a learning support person. Contracted for 7 students. Te Rangimarie – special needs unit. ORS verified students. Students with cognitive struggles and get they get resourced. Specialist teacher and teacher aide hours. This drives the staffing that is given to this space. A new classroom is being built for extra students who will be coming in and the extra staff to cater for them. All of these are run under Stratford High School – a complex system.
--	---

Student Report: Lily Single	No report this month.
---------------------------------------	-----------------------

Staff Report: Riejanne Campbell	No report this month.
---	-----------------------

Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Triggs that the Board approve the payment of the accounts. Seconded Loveridge.</i>	We have a surplus and will need decisions on where this is being spent. Roll increase has helped with this – funds per learner. We do need to spend on property, another van and educational resources.
--	---

Health and Safety: Jane Tobin	No meeting held this month.
---	-----------------------------

Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Watkins.</i>	Staffroom – kitchen will be redone, painted and carpeting and tiles. Computer room will be done too. Old smoke alarms have been disconnected and will be removed. We don't get to choose our contractors as the Ministry does – they went cheaper, but we have had lots of problems. Gymnasium alarms – faulty and need to be repaired. \$1500 per call out from fire department. Trying to get a BS4 for a temporary warrant so we can keep the gymnasium open.
---	---

	Lights can now be shifted in the library – to the side. Toilet quotes have come in. Three to be done. One is being done under the wheelchair access. Caretaker's shed – quote for this coming. Currently 9 by 6 – going to be 15 by 12 so we can put our school vans in and sports gear. These costings should be in by the next meeting. Two houses were sold, and these funds were put into our 5YA. Canteen and bus shelter roofs are to be done. Dishwasher for rental going in on Friday. Colliers look after other 3 schoolhouses. (just assets – no money in). Maintenance \$58,000 – must be used for general property maintenance. Looking at library carpet. Te Amorangi needs upgrading. Flooring in the hospitality room – to get tiles put in. Spraying for moss and mould will also be happening. Property might be taken from the Board in the future.
--	---

Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
2 Aug	Nic Orr	Music room updates
20 Aug	A Hunger	Paternity Leave Request
25 Aug	M McEwen-Shepherd	Leave Request
25 Aug	G Pedemonte	Resignation – Te Rangimarie Teacher Aide
5 Sep	D Stewart	Bus Route Review Outcome
11 Sep	Y Shannahan	2026 Price Increase for TOPEC
15 Sep	A Overington – Everway	Board Briefing Pack
16 Sep	Owen – micropld	Board Health and Safety

Outwards Correspondence

Date	Name	Regarding
27/08	T Jackson	Leave Request
27/08	C Baxter	Resignation Acceptance
27/08	S Blackwell	Resignation Acceptance

General Business:

Welcome to new members by Jason Loveridge. <i>Moved Loveridge that Brad Gibbons co-opted on until March 2026 to see through the property. Seconded Triggs.</i> <i>Moved Triggs that Jason Loveridge stay Board Chair until the end of the year, Seconded Watkins.</i> Cam went over the school charter 2025 – 2026. Still working towards a place where we want to be. Our roll has been increasing steadily. Strategic goals have been set – particularly around the teaching and learning. Inclusive culture around wellbeing – to help students and teachers feel safe. Strong learning support co-ordinator and SENCO. We now have more support for learners. We have been actively creating opportunities for our students and this has contributed to our growth. This has been our direction, and we are continuing this focus. Code of conduct – explained and signed. Meetings to be held 4th Tuesday of every month. Sub-committees are to be set – depending on strengths and interests. Meetings are held before the Board meetings. Proposal for meetings passed around. Monthly dates for the sub-committees to be set. Next board meeting we will choose sub-committees and dates for these meetings. Specialist Classroom Report Support for teachers. He is doing work with UDL and is working with specific staff.
--



His report will be termly for accountability.

Bus Route – Dann Woodd is our bus controller. Finances have changed the routes. Starting point is on Croyden Road. Transit has the contract and this is out of our control. This will start next year.
TOPEC increase – set rate has gone up. This will hit our parents in the pocket, which can be a barrier for some of our students.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
--	---

Meeting closure:
Preparation for next meeting

Meeting closed at 7.59pm

Motions from the meeting:

Moved Loveridge that the minutes from the previous meeting are approved. Seconded Triggs

Moved Stone that the Principal's report is accepted. Seconded Watkins.

Moved Triggs that the Board approve the payment of the accounts. Seconded Loveridge.

Moved Gibbons that the property report is received. Seconded Watkins.

Moved Loveridge that Brad Gibbons co-opted on until March 2026 to see through the property. Seconded Triggs.

Moved Triggs that Jason Loveridge stay Board Chair until the end of the year, Seconded Watkins.

Signed:

Board Chair:



Date:

28/10/25