



Stratford High School Board

Minutes of Board meeting

Tuesday 28 October, 2025

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Greg Topless, Brent Watkins, Kate Machen, Lily Single, Brad Gibbons, Carl Triggs, Riejanne Campbell.
Late:	
In Attendance:	Amanda Hill
Apologies:	

Visitor's Report	HoD Wendy Walker / Denise Kaye - Netball
Wendy Walker	Home Economics and Health Home Economics is in a really good position at the moment. Modules have been working really well with the junior students. Students have been fully engaged and it has been very successful. If we had the facilities and teachers, we would be able to take on more students. Critical thinking skills and being curious about what they are eating. Sports nutrition – looks at some of the more controversial side like protein powders and sports drinks. Looking at different eating patterns and food of other cultures. Health Studies has been combined, so having to really define their programme. Yr 12 and 13 have full classes and getting them to be more 'well rounded'. Looking at good and bad decisions of the government. Lunch programme and how it has been downgraded. Also catering for dietary differences. Uni based courses, so students can get their 'bubbles' in this subject. Electives have been great. 96 students came through the room. They come in twice a week to cook. This has really grabbed the students and numbers should be increasing. Health is no longer a compulsory subject with our juniors – having more outside educators coming in teaching different options regarding health. Facilities – we as a Board need to think about our growing role. We are really restricted by a lack of facilities as we grow. It is quite challenging at the moment. Year 7 and 8's come into us to do their junior technology. Introduces the students to our programmes and our environment. We have had positive feedback from the primary schools regarding this programme. Request - Nutrition policy – could we adapt it as it was set up for the canteen? Concerning that we have students coming in with V's, Monsters or Coke. We would like to see a water only policy at school. All sugary beverages should be out during school times. Developing brains and bodies are affected by these products. Does the Board agree for Wendy to look at other high school policies to adapt our policy? We will have a policy committee, and we would like Wendy to come on Board with this. Nothing on school docs at present. Could launch end of this year, beginning of next year? Wendy is happy to help out with this. Would love to see some updated water facilities in the school before we launch this. Water bottle fillers would be great.
Denise Kaye	Aussie netball Tour Granted permission last year to have the overseas trip and started fundraising. Only one team managed to go. Pre-organisation – only 6 replies from the online survey. We had 8 months, so there was a lot of communication through the Facebook page and this worked well.

	Fundraising Irene Van Dyk came in and \$8000 was raised. Some people felt that not all families contributed the same amount. If you sold 2 tickets, you got the same amount of the funding as someone who sold 12 tickets. A lot of imbalances here. Movie Night – made \$2000 last time but only made \$800 this year. Previous fundraising – each family had to fundraise a portion of money. If they hadn't fundraised the funds, they had to pay the balance. Would like to see this policy changed if possible, with each trip being told options and then a vote held to decide which option. (Different policies for different tours would be great). There were conversations during the 8 months to help with this discrepancy. Transportation – a few hiccups, but all went well. Originally flying with Air New Zealand but then had to go with Jet Star. Organisers from Netball Organisation decided this change, so out of our control. Uniforms – shirts, hoodies, back packs, personalised straps for bags. Had sponsorship for these. Accommodation at Q1 was unbelievable – This worked out really well. But the vans did not fit in the parking, so had to pay for this. \$36 per day for both vans. Food – Had snack money to give the students. Dinners were all provided. International Netball Festival provided some of the dinners, and they weren't the best. More meals were wanted to have at the hotel, but this was out of our control. Activities 3D art was part of the package – not that liked by the students. (Would have had to pay anyway if we didn't go as it was part of the package.) Did all the 'worlds' and they were great. International Netball Festival had things organised every day, which made some of the fun stuff have to be cut short. Netball – Fiji, Australia and New Zealand teams were played. Early games, so no sleep ins. Up early and traveling to the games. Was a pretty even balance, got 8th out of 18 teams. Finances Total \$4,000pp 8 adults who went, 4 paid \$500, rest paid \$4,000 Students \$2,589 Big downside \$68,000 to the Australian company – GST \$52,000 but after GST had to make this up. \$36,000 was the profit from the fundraising which was great in the short time they had. Accounts have been held by SHS PTA, so doesn't do through the school records. Suzie would like to see it go back this way, not through education services to get rid of the GST expenses. Give them 2 options for fundraising – for the team or individually. Tour Moments – Theme parks and travelling overseas in a plane. Spare time – students thought there wasn't enough of this. Maybe next time plan a day where they can have some downtime. It was a fantastic trip and the students were amazing. Only 1 team as too many people pulled out due to the short time for fundraising and money. Only had 8 months to pay for the trip. All food, travel, accommodation, theme parks, everything is included. The longer time you have between being told and when the payments are due, the more likely we have more participants. Went through Education Services as the Board had decided this.
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	Some questions around the transparency of the money, so this is why we went through Education Services. No parents came to Cam regarding payment queries for this trip going through Education Services. Applications were put in for fundraising. Applications for sponsorship may be a good idea. Keep a record of who we are asking for support.
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Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Riejeanne Campbell	N			
Lily Single	N			
Jason Loveridge	N			
Carl Triggs	N			
Jane Tobin	N			
Greg Topless	N			
Brent Watkins	N			
Kate Machen	N			

Administration

Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gibbons</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
Matters Arising:	Nil

Board Reports:

Principal Report: <i>Moved Stone that the Principal's report is accepted. Seconded Loveridge.</i>	<i>On Teams</i> Average of credits per year to see how we are tracking. Senior students had 5 subjects this year. Going to have an impact on their achievement. Positive shift for earning credits. Year 11's – we were quite worried about them, but with hard work from the staff they are doing well. Literacy is lower across the country, but we are fractionally ahead now. UDL has been the focus for the year. RTLB – spoke regarding our neurodiverse students. How can we cater, support and engage these students? Summer School – our fourth year of doing this. And we are pushing a different lens around the students being the best version of themselves to get themselves over the line. Career planning, Barista courses etc which are relevant to our students are offered at Summer School. Staff also offer tutorials for students. This has made a huge difference to our students. Witt programmes – cost us money if students enrol and don't attend. 3 plus 2. School and Witt. Not a lot of success with this, and they aren't as connected with school. Gain more credits at Witt so don't feel the need to work at school, so not a lot of success with this. They don't feel like part of the school anymore. They aren't being set up for success with this programme. This could be a case-by-case choice. Could do a gateway programme – possibly 3 different workplaces to get tasters of jobs. Witt programmes run at school would be a good option in the future. Careers team – must see the advisor before year 10. Need every leaver to go to something. Feats, Witt, job or some form of further education. Health and Safety – an awareness – there is a runner in Te Rangimarie. Scenario recently, cars came in to pick up using the driveway. Ran over and put her hands on
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	top of the car, held on and was dragged a few metres. High risk situation. Need to be aware that as much as we put things in place, things will happen. Office and meeting room to be changed – work room.
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Student Report: Lily Single	No report this month.
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Staff Report: Riejeanne Campbell	No report this month.
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Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received.	No meeting as yet. No increase in available funds this month. We have had a reduction. Other High Schools use Education Services for fundraising for school trips. Need to follow policy here. <i>GST – ask education services what happens here with this – Cam</i>
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Health and Safety: Jane Tobin <i>Moved Tobin that the Health and Safety report is received. Seconded Gibbons</i>	Rekeying the school has been done – some of the teachers having problems about getting into different areas. First Aid Courses – expired ones to be redone first. External Fire Safety doors in the stadium stick – might have to get new ones. Brad to fix these. Camera in the gym is facing towards the changing rooms. You can't see into the changing rooms. Incident reports – Dan Woodd taking this over. Lucy locked away all the scissors – but slowly bringing these back into the classroom.
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. Seconded Loveridge</i>	Prices for jobs have been collected. Workroom and the staffroom upgrade, new kitchen etc... \$68,000 plus GST. \$5,000 furniture. Offices – carpet tiles plus painting is \$15,000 plus GST Blinds in all the front of Cleland and staffroom and office \$9,000 plus GST - Board has to pay for these. B Block Toilets \$27,000 plus GST Whole \$12,6792.79 Library Flooring (is taped), Te Amorangi, Hospitality Floor (we have \$58,000 to use for this). Caretaker shed – needs to go on the back burner. Needs to be done in Xmas holidays and we don't have time to sort this, so moved until next Xmas. <i>Moved Gibbons that we go ahead with the discussed property jobs and get the funds released.</i> CARRIED All
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	Pickle Ball seating area – \$15,000 – can we approve this? \$31,000 project that the Board would have to pay. <i>Moved Stone that we create the pickle ball seating area – CARRIED ALL</i> Ride on Lawnmower – endless problems with this. Moved Stone that we purchase another one. John Deere – commercial model. We would have to get a new one to be covered by a warranty. This information will be send through via email and WhatsApp for approval as we need to purchase a new one sooner rather than later.
Farm: Jason Loveridge	Nothing this month

Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
6 Oct	J Bell	Hours
10 Oct	M Gerrard	Leave Request
14 Oct	Hockey Team	A&P Fundraising
14 Oct	School Docs	Updating Van Policy
24 Oct	F Morgan	Leave Request

Outwards Correspondence

Date	Name	Regarding
30 Sep	M McEwen-Shepherd	Leave Request
30 Sep	G Pedemonte	Resignation Acceptance
30 Sep	A Hunger	Paternity Leave Acceptance

General Business:

Sub-Committees – Set times for these to occur. Consider 3rd Tuesday and Wednesday of every month for People and Policy and Finance and Property. These will only be 45mins to an hour.

People and Policy Kate, Jane, Riejeanne, Jason, Brent

Finance and Property Carl, Greg, Jason, Brad, Brent, Lily

Money left by an ex-student, Allan McInnes – in his memory - \$15,000 to accrue interest and to give to a top student at the end of each year. Would put a cup with this. Bank Transfer would occur, so it is cash that the student would receive and not vouchers.

Writer's Toolbox – Proposal was to get a one-year contract – will probably go with one year level for one year and see how this goes before extending it to two year levels for a further year contract.

Closed Agenda (Public Excluded Business) a. Apologies b. Confirmation of minutes c. Matters arising d. General Business Discussion of matters relating to staff and students, including Welfare and Discipline Committee	<i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i> <i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i>
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Meeting closure: Preparation for next meeting	
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Meeting closed at 8.29 pm

Motions from the meeting:

Moved Loveridge that the minutes from the previous meeting are approved. Seconded Gibbons

Moved Stone that the Principal's report is accepted. Seconded Loveridge.

Moved Tobin that the Health and Safety report is received. Seconded Gibbons

Moved Gibbons that the property report is received. Seconded Loveridge

Moved Stone that we create the pickle ball seating area – CARRIED ALL

Moved Gibbons that we go ahead with the discussed property jobs and get the funds released. CARRIED All

Signed:

Board Chair: _____ *Date:* _____