



Stratford High School Board Minutes - People and Policy Sub-Committee Meeting

Tuesday 19 May 2026 at 4.35pm in meeting room, Stratford High School

Present:	Cameron Stone - Chair, Jason Loveridge, Brent Watkins, Jane Tobin, Kate Machen, Greg Topless
Late:	
In Attendance:	Joe Mack, Riejanne Campbell
Apologies:	

Declaration of Conflicts of Interest

Cam Stone	N/A
Jason Loveridge	N/A
Brent Watkins	N/A
Jane Tobin	N/A
Kate Machen	N/A
Riejanne Campbell	N/A

MINUTES

Matters Arising from previous meeting

Amendment to Minutes from BOT meeting – 28 April 2028

Receipt of Sub-Committee Minutes:

That the recommendation regarding a fundraising cap of \$2,000 per student, be amended to \$1,500 per student, and a ratio of 1 adult to 8 students, and that the netball and rugby applications be resubmitted to the next Sub-Committee with revised costs based on this new recommendation.

Firearms Course – the Principal advised this course requires a bit of paperwork to complete, and the course will be held offsite as discussed. Response to feedback will be posted by Principal in the newsletter.

Overseas Trip – this was discussed at length at the last board meeting. A letter has been sent to the netball regards the changes to the overseas policy, cost and ratios, and a revised programme, budget and itinerary will be presented direct to the Board meeting next week. Rugby – they are now exploring Australia or South Island due to costs. More time is required to explore options. Overseas Policy has been uploaded to SchoolDocs and SHS website.

Swimming Pool – the Principal has talked to PE HOD. She commented it was a good idea to look at the swimming pool being upgraded. Because of the lack of heating swim safety is held rather than swim training, but they don't want to lose this facility. The local community pool is not an affordable/viable option unfortunately. BOT members suggested they can look into costs from other local school pools they are involved with regarding heating options. Discussion was held around emptying the pool and finding out the structural condition of the pool and what it will cost to bring or keep up at standard.

Confirmation of minutes

Resolution:

That the BOT take as read and confirmed the minutes of the People & Policy Sub-Committee meeting of 21 April 2026, and note the recommendations therein were adopted by the BOT on 28 April 2026.

Moved: Riejanne Campbell
Seconded: Cameron Stone
Carried: ALL

HEALTH AND SAFETY

No update – no meetings held in this timeframe. Plan is to hold one meeting per term. Any incidents in between will be reported to this committee – nothing to report this month.

POLICY

School Docs updates

1. Education Outside the Classroom (EOTC)

Induction for new staff was discussed. The Principal alluded to learnings from recent events, e.g. TOPEC overnight trip. Consideration now given that the junior group trip focusses on leadership, and that this is offered as an acknowledgement and reward to their work. Only Year 9 and 10 groups will have a parent meeting prior to the trip. Principal will talk to the senior classes separately. BOT needs to be comfortable that the responsibility finishes with the BOT. Assistant Principal – Culture & Organisation has been seeking external advice also, there is a lot of repetition of information gathering and this can be condensed, but it is important to make sure the risks are being made aware. Question was asked where do the levels of delegation with decision making lie? KAMAR documents the lines of responsibilities – Principal makes the final decision on whether trips should proceed. Discussion also around whether staff understand the responsibilities and their decision making whilst on these trips. Question was asked are Year 11s regarded as juniors or seniors.

PEOPLE

2. New Role – Akonga Support

The Principal gave an update that a new staff member has been appointed in this capacity to mentor students, and help with new traffic light attendance system. They also support classes in the elective periods. There could be future potential to apply for funding to support this role.

3. Careers Advisor – recruitment update

Interviews held previously but no one was appointed initially. Have since re-interviewed two applicants and made a decision on successful person. Yet to be offered.

4. Farm Manager – recruitment update

Interviews to be held next week.

CORRESPONDENCE

None

LATE ITEMS

None

GENERAL

Discussion around the recent announcements for new curriculum and funding.

PUBLIC EXCLUDED BUSINESS

Recommendation:

That the public be excluded for agenda items relating to People Agenda Items (noted above) pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel on the grounds to protect the privacy of individuals.

Moved: Jason Loveridge

Seconded: Brent Watkins

Carried: ALL

Meeting Closed at 5.10pm to go into Public Excluded

Signed:



Date:

16/6/26