



Stratford High School Board Minutes - People and Policy Sub-Committee Meeting

Tuesday 16 June 2026 at 4.39pm in meeting room, Stratford High School

Present:	Cameron Stone - Chair, Jason Loveridge, Brent Watkins, Jane Tobin, Kate Machen, Greg Topless
Late:	
In Attendance:	Joe Mack, Riejanne Campbell
Apologies:	

Declaration of Conflicts of Interest

Cam Stone	N/A
Jason Loveridge	N/A
Brent Watkins	N/A
Jane Tobin	N/A
Kate Machen	N/A
Riejanne Campbell	N/A

MINUTES

Matters Arising from previous meeting

1. Australian Netball Trip – letter sent to Denise Kay.
Expressions of interest have been sent out, 14 students have responded to date. Only 12 will be picked to go.

Confirmation of minutes

Resolution:

That the BOT take as read and confirmed the minutes of the People & Policy Sub-Committee meeting of 19 May 2026, and note the recommendations therein were adopted by the BOT on 26 May 2026.

Moved: Cameron Stone

Seconded: Jason Loveridge

Carried: ALL

HEALTH AND SAFETY

2. Health and Safety Committee meeting – 10 June 2026
Jane Tobin gave a brief overview of this meeting she attended. Chemical destruction was a major talking point of the meeting – the Board suggested a budget cost to enable these chemicals to be destroyed as soon as possible be provided. Chemical audit was discussed and need for training of further staff.

Recommendation:

That the BOT take as read the minutes of the Health and Safety Committee meeting of 10 June 2026.

Moved: Jane Tobin

Seconded: Cameron Stone

Carried: ALL

POLICY

School Docs updates

3. Education Outside the Classroom (EOTC)

The Principal gave a further update on this Policy - an EOTC Workshop was held recently, attended by Principal and Assistant Principal – Culture & Organisation. SHS uses KAMAR for a blanket consent and overall risk assessment in the EOTC space. Although this platform is compliant it is not necessarily the best platform, and it requires more input. He gave a demonstration of an existing activity which has been entered into KAMAR. He noted that a SchoolDocs safety action plan also needs to be considered by the Board yearly.

PEOPLE

4. Nurse Interviews – scheduled for 19 June 2026

5. Careers Advisor

The new Careers Advisor started 9 June – 4 days/week and has had an enthusiastic start.

6. Farm Manager – recruitment update

The Principal gave an update that a potential candidate has been interviewed and a job offer will be made shortly, which is timely given the school takes over the farm in July.

CORRESPONDENCE

None

GENERAL

7. Current educational climate

The Principal spoke about the impact on staff with the uncertainty of the changes to the curriculum, and the level of information being released to staff. The need to be aware of the challenges with this change, on top of dealing with normal student classes needs to be top of mind.

LATE ITEMS

8. Stratford Cricket Club – proposal – tabled to meeting

The Principal advised of a meeting recently held with the Stratford Cricket Club regarding the potential engagement of a cricket development officer via funding. This position would be based at SHS for one season and would also visit local primary schools. The development officer would be at school 24 hours/week with the sole purpose of growing cricket within the community.

He advised applications for funding to the TET are once per year, nothing has been attached to the planned application this year. A question was asked, how many students could this funding impact – at least two cricket teams at SHS this year, but it will also cross over into PE classes, and also whilst out there attending primary schools.

The Principal spoke about this role adding real value to the school in terms of growing cricket for the high school, and as a result holding on to students from our community who attend other schools for cricket. The Principal also spoke about having a SHS representative in the primary schools is an excellent marketing strategy for the school.

A question was raised – could employing a high performance teacher not cover this role? The Principal advised - yes but there is another plan in the future for this kind of role. This coach would be at no cost to the Board, fully funded through the TET. Funding needs to be confirmed initially and then expression for the role would be sought.

Recommendation:

That the BOT approve the application to TET for funding a Stratford High School Cricket Development Officer for the 2026/2027 season.

Moved: Kate Machen

Seconded: Jason Loveridge

Carried: ALL

PUBLIC EXCLUDED BUSINESS

Recommendation:

That the public be excluded for agenda items relating to People Agenda Items (noted above) pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel on the grounds to protect the privacy of individuals.

Moved: Jason Loveridge

Seconded: Brent Watkins

Carried: ALL

Meeting Closed at 5.13pm to go into Public Excluded

Signed:



Date: 30/7/26